

**MINUTES OF A REGULAR MEETING OF
THE TORRANCE TRAFFIC COMMISSION**

1. CALL TO ORDER

The Torrance Traffic Commission convened in a regular meeting at 7:00 p.m. on Monday, December 2, 2013 in the West Annex meeting room at Torrance City Hall.

2. SALUTE TO THE FLAG

Commissioner Habel led the Pledge of Allegiance.

3. ROLL CALL

Present: Commissioners Furey, Habel, Herring, Rudolph,
Sargent, Tsao, and Chairperson Siani.

Absent: None.

Also Present: Engineering Manager Semaan and
Torrance Police Sergeant Koenig.

4. AFFIDAVIT OF POSTING

MOTION: Commissioner Sargent moved to accept and file the report of the City Clerk on the posting of the agenda for this meeting. Commissioner Furey seconded the motion; a voice vote reflected unanimous approval.

5. APPROVAL OF MINUTES

5a. MINUTES OF NOVEMBER 4, 2013

MOTION: Commissioner Habel moved for the approval of the November 4, 2013 Commission meeting minutes as submitted. Commissioner Sargent seconded the motion; a voice vote reflected unanimous approval.

6. ORAL COMMUNICATIONS #1

Chairperson Siani explained the policies and procedures of the Traffic Commission, including the right to appeal decisions to City Council.

7. ITEMS UNDER CONSIDERATION

**7a. TRAFFIC COMMISSION WORK PLAN – FIRST PRIORITY:
DEVELOP A POLICY TO NOTIFY RESIDENTS OF PARKING RESTRICTION
INSTALLATION**

Engineering Manager Semaan provided background on the item and requested that the Commission review the staff report and concur with the recommended policy that notifies residents of Parking Restriction Installation. He presented the City's existing procedures regarding parking restrictions and noted that the draft policy reflects Commissioners' suggestions from the November 4, 2013 Commission meeting.

In response to Commissioner Furey's inquiry about the role of the Commission, he explained that the Traffic Commission is an advisory body City Council. He noted that the policy is a departmental operational policy, a guidance document for staff to work with, and not legally binding.

Commissioner Sargent suggested adding 30-day timeline verbiage to Proposed Parking Restrictions as Part of Capital Improvement Project as well as Permit Parking.

Engineering Manager Semaan explained that capital projects have a much longer period of time and feedback is solicited way in advance. Referring to Permit Parking, he stated that there are multiple notifications and Traffic Commission/City Council meetings.

Responding to Commissioner Herring's inquiry, he stated that the parking restriction on Via Corona is a Statutory Parking Prohibition mandated by Code.

When Commissioner Rudolph asked for an example of Parking Restriction Due to Public Request – Required, Engineering Manager Semaan stated that an example is difficulty seeing at an intersection before making a turn. He added that, following investigation and determining that there is a safety issue or history of accidents, they are obligated to follow through with the request.

Chairperson Sargent inquired about an occurrence in South Torrance when time changes were made on street sweeping signage without notification, and Engineering Manager Semaan offered to relay the concern to the Sanitation Division.

MOTION: Commissioner Rudolph moved to concur with the recommended policy notifying residents of Parking Restriction Installation as presented. Commissioner Herring seconded the motion; a voice vote reflected unanimous approval.

7b. QUARTERLY TRAFFIC COMMISSION SUMMARY OF REQUESTS

Engineering Manager Semaan presented the Traffic Commission Summary of Requests for the period October & November 2011 and December 2012 – December 2013. He stated that he has no update from Caltrans regarding the status of improvements to the intersection of 182nd Street and Hawthorne Boulevard. Referring to the north/south split phasing of the Lowes/Costco signal on Skypark Drive, he anticipates field implementation in June 2014 following testing and modeling of a simulation of the operation.

Commissioner Sargent inquired about Chairperson Siani's concern at the last meeting regarding trash trucks on Cabrillo Avenue.

Sergeant Koenig responded that an officer observed three times last week but did not see an occurrence, but would continue to monitor.

Engineering Manager Semaan stated that operations at the intersection of Arlington Avenue at Plaza del Amo are still under review and that staff has sent an inquiry to Caltrans to assess southbound Hawthorne Boulevard to eastbound Lomita Boulevard.

MOTION: Commissioner Furey moved to receive and file the Traffic Commission Summary of Requests for the period October & November 2011 and December 2012 – December 2013. Commissioner Sargent seconded the motion; a voice vote reflected unanimous approval.

8. ORAL COMMUNICATIONS #2

8a. Engineering Manager Semaan announced that last week City Council awarded a contract for Protected Permissive Left Turn phasing.

8b. Following a brief discussion, the Commission decided to go dark in January 2014 and adjourn the meeting to February 3, 2014.

8c. Commissioners and staff expressed their appreciation to Commissioner Tsao for his eight years of service on the Commission and bid him a fond farewell.

8d. Commissioner Habel stated that he was pleased that the trees were trimmed at 181st Street and Van Ness Avenue and that visibility is greatly enhanced.

8e. Commissioner Habel expressed concern about the signal timing on the green arrow going westbound Lomita Boulevard to southbound Crenshaw Boulevard, noting that only four cars can get through the left turn cycle.

8f. Commissioner Herring relayed a resident's request for installation of a stop sign at the T intersection at 238th Street and Huber Avenue; Engineering Manager Semaan responded that the would investigate.

9. ADJOURNMENT

MOTION: At 7:35 p.m., Commissioner Habel moved to adjourn the meeting to February 3, 2014 at 7:00 p.m. in the West Annex meeting room, Torrance City Hall. Commissioner Furey seconded the motion and, hearing no objection, Chairperson Siani so ordered.

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Approved as submitted February 3, 2014 s/ Sue Herbers, City Clerk
